

A. Derek Roberson, Esq. Sheila R. Benninger, Esq. Stuart A. West, Esq.

Bryan D. Ragan, Admin. Asst.

## **Client Intake Sheet**

Full Name Spouse's Full Name	
Home Address City, State, Zip	
Home Phone Mobile Phone(s) Email Address(es)	
Company Name Address City, State, Zip Company Phone Fax	
Spouse's Company Name Address City, State, Zip	
General Nature of Your Matter or Case	
Names of "Adverse" or "Opposing" Parties Connected with Your Case or Matter, If Any	
Attorney(s) for Any Adverse Parties if Known	
How Did You Learn About Us?	
Preferred Method of Receiving Invoices (Mail or Email)? If Email, Preferred Email Address?	

Web: www.rlfpa.com

Phone: 919 933 2700 Fax: 919 942 4360 Email: info@rlfpa.com